KENDALL APPRAISAL DISTRICT

BOARD OF DIRECTORS REGULAR MEETING MINUTES

January 26, 2022

1

Call to Order

 The meeting was called to order at 9:00 AM.

2

Pledges of Allegiance to flags of the United States of America and the State of Texas

3

Establish a Quorum

Secretary Chris Godsey established a quorum with a roll call of members. Four members were present including Directors Don Edmondson, Bud Paulson, Jeff Haberstroh, Rex Sprunger and Guy “Bud” Hughes. Kendall Appraisal District staff present included Chief Appraiser Shelby Presley, incoming Chief Appraiser Jana Herrera, Tax Assessor/Collector and Recording Secretary Dianne McGee. An excused absence was declared for Johnathan Cluck.

1. Administered the Oath of Office and Statement of Elected/Appointed Officer for Chris Godsey, Jeff Haberstroh and Guy Hughes.
2. Discussion and/or action on the election of the Chairperson, Vice Chairperson and Secretary for 2021.

MOTION: Chairman Haberstroh made a motion, seconded by Director Sprunger, to name Director Jonathan Cluck Chairperson, Director Bud Paulson Vice Chairperson and Director Chris Godsey Secretary.

Motion carried 6/0

4

Recognition of Visitors/Public Comments

The Board recognized Mr. John Banks from Perdue, Brandon, Fielder, Collins & Mott Law Firm.

5

Approval of Minutes of Board of Directors Meeting

MOTION: Director Edmondson made a motion, seconded by Director Paulson, to approve the minutes of the Board of Directors November 3, 2021 and January 12, 2022 meetings as presented.

Motion carried 6/0

6

Appraisal and Collections Financial Reports as of December 2021

1

7

Tax Collection Report as of December 2021

8

Discussion and/or Action Regarding the Appointment of the Appraisal Review Board for 2022

MOTION: Director Haberstroh made a motion, seconded by Director Sprunger to appoint Richard McPike, Mary Brooks, Nick Watson and Craig McDonald to the 2022 Kendall Appraisal District Appraisal Review Board.

Nick Watson Chairman and Secretary Richard McPike.

Motion passed 6/0

9

Discussion and/or Action Regarding Reducing the Number of Appraisal Notices Mailed

MOTION: Director Paulson made a motion, seconded by Director Hughes, to limit appraisal notice mailing to only properties that the value increased by $1,000.00 or more.

Motion passed 6/0

10

Discussion and/or Action Regarding the Adoption of the Kendall Appraisal District Board of Directors Policy Manual

MOTION: Director Hughes made a motion, seconded by Director Haberstroh to approve the Kendall Appraisal District Board of Directors Policy Manual for 2022.

Motion passed 6/0

11

Discussion and/or Action Regarding the Adoption of the Kendall Appraisal District Investment Policy

MOTION: Director Edmondson made a motion, seconded by Director Sprunger to adopt the Kendall Appraisal District Investment Policy for 2022.

Motion passed 6/0

12

Budget-Financial Committee Report

MOTION: Director Sprunger made a motion, seconded by Hughes to approve the minutes of the Budget-Financial Committee.

Motion passed 6/0

2

13

 Discussion and/or Action Regarding a 15% contingent fee contract with Perdue Brandon Fielder Collins and

 Mott, LLP, pursuant to section 6.30 of the property tax code, said contract being for collection of delinquent

 government receivables for those taxing entities whose ad valorem taxes are collected through the Kendall

 Appraisal District, and notice of said contract is posted with the agenda in accordance with Section 2254 of

 the Texas Government Code.

MOTION: Director Hughes made a motion, seconded by Director Sprunger to approve the contract as stated above.

Motion carried 5/0 with one abstention

14

Chief Appraiser Report

MOTION: Director Edmondson made a motion, seconded by Director Paulson to approve a one-time merit payment of $500.00 per employee.

Motion carried 6/0

15

Executive Session

16

Discussion and/or Action on Information Received in Agenda Item 15

No executive session was required.

17

Set Date and Time for Next Meeting

The next meeting of the Kendall Appraisal District Board of Directors will be on Wednesday, May 11, 2022 at 9:00 AM.

18

 Adjournment

The meeting was adjourned at 10:10 AM.

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Chairperson

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Secretary

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Chief Appraiser

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