



# Kendall Appraisal District

118 Market Avenue • Boerne, TX 78006  
 Office-830-249-8012 • Fax-830-249-3975  
 requestinfo@kendallad.org

## **Application Questionnaire for Appointment to the Kendall Appraisal District (Kendall AD) Appraisal Review Board (ARB)**

The Kendall AD Appraisal Review Board (ARB) is a citizen board, selected and appointed by the District Administrative Judge for a two-year term. The ARB meets periodically to hear property owner protests that cannot be resolved informally during the Appeals/Protest process. Required training is provided by the Texas State Comptroller. Training and/or service is compensated at a daily rate set by the board of directors of the appraisal district.

The ARB is a very important commitment. ARB hearing days and times may vary, but generally consists of a day of training between February and June and several days of hearings typically from May through August however, ARB meetings may occur throughout the year as special circumstances may require. Meetings are required to meet the Open Meetings Act Guidelines and will be posted at least 72 hours in advance, but the appraisal district will make the effort to notify members as far in advance as possible.

More information about the ARB and its procedures are available on the Kendall AD and Comptroller's website. If you are interested in serving as an ARB member, please complete and return the following questionnaire and application to the address or email in the header above.

Please read and answer each question carefully. Your answers will be used to determine your legal eligibility for appointment and qualifications for service on the ARB. You may attach a resume or additional pages if needed.

<b>QUALIFICATIONS</b>	<b>YES</b>	<b>NO</b>
Do you reside and have you resided in Kendall County for at least 2 years?		
Are you currently a member of the governing body or an officer of this appraisal district?		
Are you currently a member of or an officer of a local taxing unit in this district?		
Have you ever been a member of a governing body or officer of a taxing unit in Kendall County? (If yes, please provide taxing unit, position and years served)		
Are you currently employed, either full or part-time, by an appraisal district or a local taxing unit in this district?		
Is anyone who is related to you by blood or marriage employed by the Kendall Central Appraisal District? (If yes, please identify name and relationship)		
Are you currently employed, either full or part-time, by the Texas Comptroller of Public Accounts?		
Do you or have you appeared before the Kendall AD ARB as a paid property tax consultant?		
Do you have a relative, step-relative or relative by marriage who has a business in the Kendall Appraisal District as a paid property tax consultant?		
Do you or your spouse, either independently or through ownership in a business, have a contract with this appraisal district or a local taxing unit in this appraisal district?		
Are you presently under a criminal charge or indictment or have previously been convicted of a felony or a misdemeanor involving moral turpitude? (If yes, please explain on additional pages)		



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## APPLICATION FOR THE KENDALL AD APPRAISAL REVIEW BOARD

Name of Applicant \_\_\_\_\_  
(Last, First, Middle Initial)

Telephone Number (area code and number) \_\_\_\_\_ TX DL/ID# \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

City, State, ZIP Code \_\_\_\_\_

Physical address (if different from above) \_\_\_\_\_

City, State, ZIP Code \_\_\_\_\_

Have you previously served on the Kendall AD ARB? \_\_\_\_\_ If yes, how many years? \_\_\_\_\_

Have you ever worked for the local appraisal district, county, school, city or any other taxing unit served by Kendall AD? (Please list unit and dates of employment.)

List any other training, qualities, or attributes you consider relevant, including offices held, awards, honors, professional memberships, licenses, etc.

Do you have any special experience in appraisal or real estate transactions that you feel would benefit the ARB?

What key traits do you feel would make you a good ARB member and what is your motivation for serving?

### Signature and Affirmation

The information I have provided in this application and all attachments (if any) are accurate, true, correct and complete to the best of my knowledge and belief. I understand that omitting or misrepresenting information could result in failure to be considered for the ARB. I also understand that it is a criminal violation to make a false statement on this application. I authorize the Kendall AD to verify the statements I have made. I further affirm that, to the best of my knowledge and belief, I am qualified by law to accept an appointment to the Kendall AD ARB.

Signature \_\_\_\_\_

Date \_\_\_\_\_