

**KENDALL APPRAISAL DISTRICT  
NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

DATE: December 3rd , 2025  
TIME: 9:00 AM  
PLACE: Kendall Appraisal District  
118 Market Avenue  
Boerne, Texas 78006

**AGENDA**

1. CALL TO ORDER
2. RECITE PLEDGES OF ALLEGIANCE TO THE UNITED STATES AND THE STATE OF TEXAS.
3. ESTABLISH A QUORUM *(Each BOD member states their name for roll call)*
4. RECOGNITION OF VISITORS/ PUBLIC COMMENTS - *"At this time, comments will be heard from the public on any subject matter that may or may not be on the agenda according to Gov't Code §551.007. In accordance with the Open Meeting Act, Kendall Appraisal District Board of Directors may not discuss nor act on any item which has not been posted on the agenda." (Each Visitor giving public comments will be given five minutes to speak per Policy.)*
5. APPROVAL OF THE NOVEMBER 11<sup>th</sup>, 2025, BOARD OF DIRECTORS MEETING MINUTES.
6. EXCEPTION NEEDED: MOTION TO ACCEPT THE 3<sup>rd</sup> QUARTER REPORT FOR FY 2025 ON SUPPLEMENTAL CHANGES PER TAX CODE SECTION 25.25(b) as PRESENTED BY LANELL PFEIFFER AT THE NOVEMBER BOD MEETING. *(MAP Q.48)*
7. DISCUSSION AND POSSIBLE ACTION TO AMEND KAD POLICY MANUAL. *(Tabled from November meeting)*
8. FINANCIAL REPORTS UPDATE OF APPRAISAL AND COLLECTIONS BY JORDAN MARCUM.
9. DISCUSSION AND POSSIBLE ACTION TO WAIVE PENALTY AND INTEREST ON DELINQUENT PAYMENTS PER TAX CODE 6.06(E) BY JORDAN MARCUM.
10. CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO A CONTRACT WITH GOVERNMENT CAPITAL CORP. TO OBTAIN FINANCING FOR FUTURE CONSTRUCTION/RENOVATION OF BUILDING UNDER RESOLUTION **2025-05**.
11. DISCUSSION AND POSSIBLE ACTION ON PRESENTATION OF NEW DEPOSITORY FINANCIAL INSTITUTION FOR KENDALL APPRAISAL DISTRICT UNDER TX.TAX CODE §6.09 . *(Tabled from November meeting)*
12. DISCUSSION AND POSSIBLE ACTION TO OBLIGATE EXCESS FUNDS FROM THE 2025 BUDGET TO A DESIGNATED LINE ITEM PER TX ATTY GEN OP. GA-1040 (Tex. A.G.), 2014 WL 3866631. *(Tabled from November meeting)*
13. CONSIDERATION AND POSSIBLE ACTION TO ENGAGE IN CONTRACT WITH INDEPENDENT AUDITOR ABIP FOR FISCAL YEAR ENDING 2025.
14. CHIEF APPRAISER REPORT – *"At this time, the Kendall Appraisal District Board of Directors will hear reports, updates, news and/or information from the Chief Appraiser and /or the Kendall Appraisal District staff."*
15. DISCUSSION AND POSSIBLE ACTION REGARDING CHIEF APPRAISER ANNUAL REVIEW *(May be discussed in Executive Session) (MAP Q.1) (Tabled from November meeting)*
16. PRESENTATION and DISCUSSION BY CHIEF COUNSEL FOR KAD, RYAN JAMES, REGARDING EXISTING LITIGATION and/or PERSONNEL and KAD MATTERS *(May be discussed in Executive Session)*

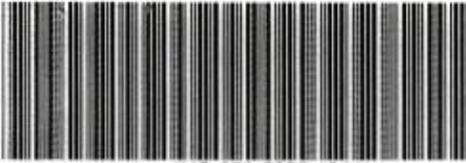
17. THE BOARD MAY AT ITS DISCRETION ADJOURN TO EXECUTIVE SESSION TO DELIBERATE ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 *et seq* [THE TEXAS OPEN MEETING ACT] INCLUDING:  
SEC. 551.071; Receive information on pending and/or anticipated lawsuits. Consultation with attorney.  
SEC. 551.074; Personnel matters
18. DISCUSSION AND POSSIBLE ACTION ON INFORMATION RECEIVED AND DISCUSSED IN EXECUTIVE SESSION.
19. SET DATE AND TIME FOR NEXT MEETING in JANUARY 2026.
20. ADJOURNMENT

COPIES OF THIS NOTICE AND AGENDA WERE POSTED AT LEAST 72-BUSINESS HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING AT THE KENDALL APPRAISAL DISTRICT OFFICE AND AT THE KENDALL COUNTY COURTHOUSE ON THE DATE NOTED BELOW, PURSUANT TO TEXAS H.B. No. 1522 (a).

  
Nelia Zapata, Chief Appraiser

DATE POSTED: November 25<sup>th</sup>, 2025

  
Submission by Katherine Nini



\*VG-272-2025-1344\*

**Kendall County  
Denise Maxwell  
Kendall County Clerk**

**Instrument Number: 1344**

Public Notice

Recorded On: November 25, 2025 08:10 AM

Number of Pages: 3

**" Examined and Charged as Follows: "**

Total Recording: \$0.00

**\*\*\*\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*\*\*\***

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

**File Information:**

Document Number: 1344  
Receipt Number: 20251125000006  
Recorded Date/Time: November 25, 2025 08:10 AM  
User: Maria C  
Station: KC-4DJ2894

**Record and Return To:**

Kendall Appraisal District



**STATE OF TEXAS  
Kendall County**

**I hereby certify that this Instrument was filed in the File Number sequence on the date/time printed hereon, and was duly recorded in the Official Records of Kendall County, Texas**

Denise Maxwell  
Kendall County Clerk  
Kendall County, TX